

## VUB General Information Sheet - Exchange Students

Contact Information	
<b>Name of University</b>	Vrije Universiteit Brussel
<b>Country</b>	Belgium
<b>Erasmus Code</b>	B BRUSSEL01
<b>Head of Institution</b>	Prof. dr. Caroline Pauwels, Rector
<b>Vice-Rector Internationalisation</b>	Prof. dr. Romain Meeusen
<b>Director International Relations Office</b>	dr. Jacqueline Couder
<b>Short intro</b>	For more than 180 years, VUB has helped build a better society as an innovative, free-inquiring and critical-thinking university. We are linked to the world from our international capital city, Brussels. A never-ending quest for knowledge, insight and enlightenment form the red thread in all we do in education, research and social commitment. With 4 campuses, 16,000 students and 8 faculties, we continue to advance our very personal and democratic approach which enables all members of the VUB community to grow, so they can successfully take up their roles in the world of today and tomorrow.
International Relations office (IRo) <b>postal address</b>	Pleinlaan 2, 1050 Brussels, Belgium
International Relations office (IRo) <b>visiting address</b>	Pleinlaan 5, 1050 Brussels, Belgium
IRo <b>general e-mail address</b>	<a href="mailto:international.relations@vub.be">international.relations@vub.be</a>
IRo <b>incoming students e-mail</b>	<a href="mailto:exchange.incoming@vub.be">exchange.incoming@vub.be</a>
IRo <b>outgoing students e-mail</b>	<a href="mailto:exchange.outgoing@vub.be">exchange.outgoing@vub.be</a>
International Relations office <b>web page</b>	<a href="http://www.vub.ac.be/en/international">http://www.vub.ac.be/en/international</a>
International Relations office <b>Facebook</b>	<a href="http://www.facebook.com/VUBInternationalRelations">www.facebook.com/VUBInternationalRelations</a>
<b>Web page incoming exchange students</b>	<a href="http://www.vub.ac.be/en/exchange">http://www.vub.ac.be/en/exchange</a>
<b>Web page outgoing exchange students</b>	<a href="https://student.vub.be/en/exchange#home">https://student.vub.be/en/exchange#home</a>

Application Information Incoming Students	
Nomination & Application Deadlines	
<b>Autumn Semester</b>	Deadline Nomination by home university: 1 May Deadline Application to the VUB: 1 June
<b>Spring Semester</b>	Deadline Nomination by home university: 1 October Deadline Application to the VUB: 1 November
<b>Application procedure</b>	The home university nominates students for exchange at VUB. These nominations can be sent to <a href="mailto:exchange.incoming@vub.be">exchange.incoming@vub.be</a> with an excel file we provide. Next, the International Relations office invites the nominated students to apply online. Completing the online application process before the deadline confirms the student's participation in the exchange programme. VUB issues an invitation letter once the application process is completed. The selection of courses is the student's own responsibility.
<b>ECTS requirement</b>	Incoming students are required to take a minimum of <b>21 ECTS</b> (VUB courses) per semester.
<b>Grading system</b>	< 10: F 10: E 11 - 12: D 13 - 14: C 15 - 16: B

	17 - 20: A VUB is part of <a href="#">Egracons</a> . We strongly encourage our partners to join!
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<b>Transcript of Records (ToR)</b>	<b>Incoming students' ToR</b> will be issued shortly after finishing exams. <b>VUB students' ToR</b> may be sent to Gwen Van der Smissen with postal address <i>Vrije Universiteit Brussel, Student Administration, Pleinlaan 2, 1050 Brussels, Belgium</i> .
<b>Courses available in following disciplines:</b>	Applied Biological Sciences, Applied Linguistics, Applied Sciences, Archaeology & Art History, Biomedical Sciences, Economics & Management, Engineering, History, Law & Criminology, Literature & Linguistics, Medicine, Pharmacy, Philosophy & Ethics, Politics & Social Sciences, Psychology and Educational Sciences, Sciences, Sports Science & Physiotherapy

<b>Academic Calendar + Welcome Activities</b>	
<b>Academic Calendar</b>	For a detailed description of activities and important moments during the academic year: please visit <a href="#">the calendar</a> .
<b>Orientation Week (Autumn)</b>	All students are welcomed for the Autumn semester during Orientation Days (the week before the semester starts). Have a look at the activities under "A Week just for you": <a href="#">Orientation Week</a> ; updates will be added for the coming year. We also organise an annual Kick-off event.
<b>Orientation Day (Spring)</b>	The annual Orientation Day for exchange students, is held the Friday before the start of the second semester in February.
	The International Relations office welcomes all new international students during these sessions. All information regarding VUB, schedules and procedures, as well as campus life and culture is presented. Students are welcome to ask questions regarding their stay at VUB, get a campus tour, as well as a city tour. Dates of Orientation Days are mentioned in an email to students and will be available on the <a href="#">International Relations office's website</a> . More information on practical things and what to do prior to arrival is available <a href="#">online</a> .

<b>Other Relevant Information</b>	
<b>Housing</b>	Incoming exchange students have a vast array of <a href="#">housing opportunities</a> at their disposal. Furthermore, there are multiple possibilities for those who are looking for <a href="#">temporary lodging</a> .
<b>Buddy system</b>	Incoming students can receive support from VUB-students through the <a href="#">buddy system</a> .
<b>Insurances</b>	The insurance provider <a href="#">Partena</a> has visiting hours at the International Relations office once a week.
<b>Visa</b>	Information on visa requirements is available <a href="#">online</a> .
<b>Special needs</b>	Information on special student facilities, can be found <a href="#">here</a> .
<b>Student job opportunities</b>	Want a <a href="#">student job</a> during studies?
<b>Sports facilities</b>	With a swimming pool, a running field and much more, VUB has a great offer in <a href="#">sport facilities</a> .
<b>Culture &amp; Leisure</b>	All cultural events and leisure activities are available <a href="#">on the student portal</a> .
<b>Transportation</b>	Brussels has a good public transportation network. Have a look on the overview of the <a href="#">metro and train network</a> .  There are several buses and trams which stop near our largest campus: <a href="#">Brussels Humanities, Sciences &amp; Engineering Campus</a> . Our other campus are also easily accessible: <a href="#">Brussels Health Campus</a> , <a href="#">Brussels Photonics Campus</a> and <a href="#">Brussels Technology Campus</a> . <i>Etterbeek</i> is the nearest train station for our largest campus and metro stops <i>Pétillon</i> , <i>Hankar</i> & <i>Delta</i> (all orange line 5) are within walking distance. All transportation details can be found <a href="#">here</a> .

